

MINUTES

Roosevelt PTA Minutes

Date | time September 11, 2018; 6:20pm | *Meeting called to order by* Carrie Garner

In Attendance

Carrie Garner, Elizabeth Mansfield, Kim Shaffer, Hoang Bui, Karen Miglin, MeLissa Lawson, Jamie Seitz, Jenn Kirke, Anne Koch Gaer, Val Armstrong, Marie Peterson, Melissa Nordel-Earp, Valerie Cohn, Greg Schwager, Heather Welch Puri, Sarah Egge, Pamela Porter, Jen Lawler, Betsy Noyes, Pam Moos, Kristin Bell, Hayley Harvey, Matthew Harvey, Hillary Richardson, Marcy Scarcello, Pamela Presley, Melissa Crabill, Dave Crabill, Jenny Mally and James Moos.

Approval of Minutes

A Motion to Approve the Minutes of the last meeting was made by Elizabeth Mansfield. The motion was seconded by Karen Miglin with the correction of PTA Budget 2017-2018 changed to PTA Budget 2018-2019. The motion was passed with a majority approval.

Muffin Mondays (Open)

Currently a coordinator is needed for Muffin Mondays for the following dates:

- October 1st
- November 5th
- January 7th
- February 4th
- April 1st
- May 6th

The process was explained that a Sign-Up Genius would need to be set up for those dates to get volunteers to bring muffins, fruit, donuts, bagels, etc. arriving by 7:45 to be available for the staff.

Events (Jenn Kirke)

Conference dinner for staff will be in October at a date to be determined.

Spirit of a Roughrider will be held in November at a date to be determined.

PTA Holiday Social will be held Wednesday, December 5th at 3:30 in the library.

Volunteers/Membership (Karen Miglin and MeLissa Lawson)

There was a brief discussion on the new PTA website where some final things will be ironed out. It is hoped that the site will be up and running soon.

Volunteers are needed for the following:

- **Community Night/Parade/Bonfire** – this will happen on Thursday, September 20th from 4 pm to sundown. PTA memberships and t-shirts will be on sale at the front of the building.
- **Academic Letter Ceremony** – this will be held on Monday, September 24th from 6:30 – 8:30 pm. Volunteers will line up student in the cafeteria, pass out programs and staff refreshments in the library.
- **Spirit of a Roughrider Ceremony** – this event will be held in November and volunteers are asked to arrive at 1:30 to scoop ice cream in the band room. One volunteer will be needed to photograph each student with Mr. Biggs and the teacher that nominated them.

Communications (Jamie Seitz)

Jamie talked about her role as Communications and encouraged people to post on the PTA Facebook. It was noted that Twitter and Instagram will be added throughout the year.

Finances (MeLissa Lawson)

The PTA 2018-19 Budget was presented. It was noted that the Staff Dinners cost about \$800 each semester to put together but the budget only allows for \$1,000 total. A request was made to increase the budgeted amount to \$2,000 to reduce the amount asked of parents. The motion was made by Elizabeth Mansfield and seconded by James Moos. The motion was passed with a majority approval.

A discussion was had on the reason MeLissa was moved to Membership and Hoang was introduced as Treasurer. Hoang will also be the treasurer for the Senior Party 2019 moving the PTA from a more adult center program to a more student centered program. This will also provide the Senior Party with a website, insurance and tax exempt status.

The money collected from selling old chalkboard slate has been used to purchase more silver cords for graduating seniors and additional slate sales will be held.

Additional Information

Hoang Bui was submitted to replace MeLissa Lawson as Treasurer. The motion was made by Anne Koch Graer and seconded by Val Armstrong. The motion was passed with a majority approval.

MeLissa Lawson was submitted as co-chair of Membership/Volunteers. The motion was made by Karen Miglin and seconded by Shelley Velman. The motion was passed with a majority approval.

Next Meeting

Date | time, Location

November 13th at 5:30 for a Guest Speaker and 6:15 for the general meeting in the Library.

Motion to adjourn was made at 6:54 and was passed unanimously.

Respectively submitted by Kim Shaffer