



Meeting Minutes

PTA: TRHS PTA, General PTA Business Meeting

Date: April 13, 2021

Time: 5:30pm-6:00pm

I. Call Meeting to Order

In attendance: Karen Miglin, Jamie Seitz, MeLissa Lawson, Shelly Velman, Betsy Noyes, Megan Clayborn, Kate Brown, Sondra Ashmore, Maria Loder, Jill Fiakov

II. Approval of the March 9, 2021 Minutes

1st Jamie Seitz

2nd Karen Miglin

III. New Business-

- Policy and Procedure Manuals: Betsy Noyes leading the committee
- Purpose is to create structure and historical perspective but allowing for flexibility
- Committees in the Policy and Procedure Manual include: Senior Events, Membership, Programs and Events, Communications and Public Relations, Budget and Finance, Legislation and Advocacy
- Significant work has been done for Senior Events
 - Treasurer of PTA will be treasurer of Senior Committee
 - All plans and budgets will be reported to the PTA with documentation

IV. Treasurer's Report

- Budget posted. No questions
- PTA made a \$300 book donation to the ELL program using funds from and anonymous donor

V. New Business

- Presentation of 2021-2022 Officer Slate:
 - Kate Brown and Jenn Kirke, Co-Presidents
 - Emily Cataldi, Vice President
 - Sondra Ashmore, Treasurer
 - Maria Loder, Secretary
- Motion to accept: Shelley Velman and Carrie Garner, All in Favor

VI. Adjournment

