

# MINUTES

## Roosevelt PTA Minutes

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*Date | time* November 13th, 6:40pm | *Meeting called to order by* Carrie Garner

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### In Attendance

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Carrie Garner, Elizabeth Mansfield, Kim Shaffer, Hoang Bui, Karen Miglin, MeLissa Lawson, Jamie Seitz, Jenn Kirke, and Kate Brown

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### Approval of Minutes

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A Motion to Approve the Minutes of the September meeting was made by Jamie Seitz. The motion was seconded by Karen Miglin. The motion was passed with a majority approval.

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### Muffin Mondays (Open)

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Currently a coordinator is needed for Muffin Mondays for the following dates:

- January 7<sup>th</sup>
- February 4<sup>th</sup>
- April 1<sup>st</sup>
- May 6<sup>th</sup>

The process was explained that a Sign-Up Genius would need to be set up for those dates to get volunteers to bring muffins, fruit, donuts, bagels, etc. arriving by 7:45 to be available for the staff.

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### Events (Jenn Kirke)

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- Conference dinner for staff will be held on November 15<sup>th</sup> provided by Price Chopper. They will deliver the meal and we will return the chaffing plates. The total will come to about \$7 per person with a dessert.
  - The PTA Holiday Social will be held on December 5<sup>th</sup> at 3:30 in the library. This will include hot and cold appetizers and/or dessert. The idea of just having desserts catered and supplementing with donations of other foods was discussed. Set up will need to be done around noon that day.
  - Spirit of a Roughrider will be held in November 30<sup>th</sup> with the ice cream being provided by Price Chopper. The event will start at 1:40 in the band room with Carrie Garner, Jenn Kirk and Kate Brown working the event. Kate has volunteered to take pictures of each student with Mr. Biggs and the teacher that nominated them. Jamie will put out a message on Facebook to get additional volunteers if needed.
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### Volunteers/Membership (Karen Miglin and MeLissa Lawson)

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Both Karen and Jamie had a meeting with Mr. Biggs to discuss the Amazon Wish list, Smile. The teachers appeared to be very receptive to the idea. Many are in need of basic items so we would really like to support

this initiative. Some of the bigger ticket items we would like to perhaps use the slate money to benefit the school as a whole.

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### Communications (Jamie Seitz)

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All the slate is now at one location for a final slate sale on November 17<sup>th</sup>. Jamie has connected with a new restaurant, Teddy Maroon's that will be opening in the neighborhood and ask if they would like any of the slate. They will be taking several pieces for coasters as well as selling apparel.

Social media is up and running with Facebook, Instagram and Twitter pages. We will be promoting any event including the Senior Party.

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### Finances (MeLissa Lawson)

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The Treasure's books were reviewed by Randi McNally and shown to be correct. We have a balance greater than \$10,000 for the PTA with the merger with the Senior Party. The 2018 Senior Party still has an outstanding \$1,100 check but the account will be closed on December 3<sup>rd</sup> regardless of whether it has been cashed. With dues, donations, etc. \$2,500 was deposited. With what we have the initial payment for the Silver Cords has been paid.

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### Additional Information

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Regarding apparel, Twin Forks Trading is selling more high end products for alumni while Mr. Biggs will be getting some additional apparel to sell on line.

We need to coordinate all the teams to get their promotional sales on our PTA social media sites to benefit everyone. In the spring the PTA should set up a T-shirt and sweatshirt option to start selling in the fall.

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### Next Meeting

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#### *Date | time, Location*

January 22<sup>nd</sup> at 5:30 with Mr. Biggs speaking and 6:15 for the general meeting in the Library.

Motion to adjourn was made at 6:37 by Carrie Gardner, seconded by Elizabeth Mansfield and was passed unanimously.

Respectively submitted by Kim Shaffer