**Roosevelt PTA Minutes**

*Date | time* January 14, 2020 6:25 pm

*Meeting called to order by* Elizabeth Mansfield

**In Attendance**

Elizabeth Mansfield, MeLissa Lawson, Jenn Kirke, Kate Brown, Karen Miglin, Matthew Harvey

**Approval of Minutes**

* A Motion to Approve the Minutes was made by Karen Miglin. The motion was seconded by Elizabeth Mansfield.

**Finances (Melissa Lawson)**

* Melissa Lawson presented an updated Treasurer’s Report. See sheet.
* Will continue to sell the Pink Out t-shirts possibly at Elementary and Middle schools.
* Melissa shared Jeff Hummell the TRHS Associate Principal for Class of 2020 has proposed the Senior Party date be moved starting in year 2021.

**Events (Jenn Kirke)**

* Have $937.90 left to spend on staff – meal at spring conference or something at the end of the year? Jenn will discuss with Mr Biggs to see about dates for conferences and if he is already planning something that we could supplement.
* Teacher Appreciation Week May 4-8, 2020 – volunteer opportunities will be posted on website and social media.

**Communications (Karen Miglin)**

* Muffin Mondays - Volunteers to bring muffins, fruit, donuts, bagels, etc. by 7:45 AM to the Staff Lounge. Sign up link is on TRHS PTA website.

Feb 3

Mar 2

April 6

May 4

* Staff Pantry Donations – moved to counseling office in order to better monitor
* Amazon Smile – approximately every 90 days money is sent to TRHS.
* TRHS PTA website [www.trhspta.org](http://www.trhspta.org)
	+ Links available on website
		- PTA membership and donations
		- Join mailing list
		- Amazon Smile – smile.amazon.com
		- Amazon Wish List for staff
		- Slate Sales – information to purchase
		- Meeting minutes
		- Events and Activity information
		- Senior Party donations

**Other Business**

* 2020-2021 PTA Board Slate - Elizabeth Mansfield will lead the nominating committee of 3-4 people
	+ Treasurer needs to be a junior parent in order to work with the Senior Party
	+ VP and Treasurer positions are open
* Next CLAT meeting will be held Saturday February 8th 9:00 at Hoover High School

**Next Meeting Dates**

* Tuesday April 14th 5:30 PM Guest Speaker/6:15 PTA Meeting

Motion to adjourn was made by Elizabeth Mansfield at 7:00, seconded by Kate Brown, and passed unanimously.

Respectively submitted by Kate Brown